LEADERSHIP & AFLOAT

LEADERSHIP LOGBOOK

Name

Scout Group

Scouting Ireland

SAILS & FRAMEWORK

The Scouting Ireland SAILS Framework is a programme pathway for all Sections that is accessible for every young person to achieve a nautical badge, regardless of the Scout Groups ability to host activities afloat.

The framework has considerable support resources alongside guidance of best practice for water safety and the certification scheme for getting out on the water within Scouting.

SAFETY & AFLOAT

ADVENTURES & AFLOAT

INCLUSION & AFLOAT

LEADERSHIP & AFLOAT

SUSTAINABILITY & AFLOAT





LEADERSHIP & AFLOAT

Leadership Afloat is the internal boating certification scheme within Scouting Ireland required to lead and supervise safe boating activity on the water. Anyone leading Scouting activity on the water must have the necessary skill and relevant experience to do so.

Leadership levels are directly linked to **Scouting Irelands Classification of Activity Waters**.

The scheme is focused on best-practice, leadership, decision-making and risk management while matched with an individuals technical activity skill (Adventure Skills) and experiences afloat.

As Scouters develop their technical skills and gain more experience on the water they open opportunity for new waters, adventure and activity.

A personal **Leadership Logbook** will allow Scouters to reflect on activities and us the Plan-Do-Review Scout Method to develop experiences alongside receiving guidance from your peers throughout the journey. This will ensure activities are following best practice.

The Safety Afloat Toolbox will provide the necessary resources to ensure your Scouting activities on the water are safe and supported.

Leadership levels are awarded based on the below criteria via a logbook appraisal and a practical competency assessment.

- 1) Technical Activity Skill (Adventure Skills)
- 2) Experience Afloat (Leadership Logbook)
- 3) Scout Group SOPs & Equipment (Safety Afloat Toolbox)

Leadership Afloat awards are required by all Scout Groups conducting their own activities on the water.

More details may be found at seascouts.ie or SeaScouting@Scouts.ie







LEADERSHIP & AFLOAT

BADGE INSIGNIA

OARS

SAIL

POWER

BASIC







INTERMEDIATE







ADVANCED







ASSESSOR







COASTAL





Awarded by in the Format of Typically in the format of an oral or written Shorebased FOUNDATION Knowledge assessment alongside competency with the Supervised Learning Safety Afloat Toolbox. *ASSESSOR* BASIC A practical assessment afloat and logbook review. Safe Enclosed Waters **ASSESSOR** INTERMEDIATE A practical assessment afloat and logbook review. **Restricted Waters** A practical assessment afloat and logbook review. This assessment should be conducted in waters that is not **Day Cruising Waters** least one of these Assessors should be from a different Scout Group considered your Home Waters. An application with consideration of a candidates hard and SEA SCOUTING TEAM soft skills and motivation for development. Mentor & Coach Grades An Assessors Training Weekend or NGB Instructor Grade. SEA SCOUTING TEAM An application with evidence of the relevant external certifications. **Coastal Waters**

FOUNDATION LEADERSHIP & AFLOAT

FOUNDATION LEADERSHIP AWARD

YOUR HOME SAFE ENCLOSED WATERS 14 YEARS+

The Foundation Award sets a solid foundation for your journey in leading waterbased activities. Taking on a leadership role afloat is an amazing responsibility and all participants will be assessed to ensure they possess the necessary skills to lead safely and create opportunities for adventure and challenge for our young people.

There are two elements of the Foundation Award;

- Safety Afloat Toolbox This is the Scout Groups collection of water safety guidance and procedures. Everyone leading activities on the water must be able to complete a risk assessment, be familiar with their local boating waters and have enough information to support good decisions and session planning.
- 2 Shorebased Knowledge The Shorebased Knowledge syllabus covers all the core background theory required to influence good decision-making on the water.

TRAINING & ASSESSMENT

Scout Groups have the scope to design and develop the Foundation Award to best integrate into their existing programme.

An eLearning Module is available to lean on and the Group Leader or their deputised other will be responsible for awarding the level.

More details are available on page xx on this logbook.

FOUNDATION AWA	RD COMPETENCIES
Swimming/ Water Confidence	
First-Aid Certificate	
Shorebased Knowledge	
Safety Afloat Toolbox	

Foundation Awards are not Leadership levels and are aimed at providing an accessible access point for those starting their boating career in Scouting. Recipients must be supervised afloat by someone holding at least a Basic Leadership Afloat Award, ensuring they can safely gain experience and begin building their logbook under the guidance of an experienced leader.

FOUNDATION AWARD SKILLS CHECKLIST

- 1. Safety Knowledge and Planning
- Demonstrates proficiency in Shorebased Knowledge skills.
- Understands the Scout Groups Boating Waters and specific hazards.
- Conducts effective Risk Assessments and implements controls.
- Develops Standard Operating Procedures based on assessed risks.
- 2. Emergency Preparedness Develops the Emergency Action Plan.
- 3. Session Planning and Delivery
- Understands structured session plans considering weather and crew.
- Understand clear communication and safe activity briefings.
- **4. Self-Assessment and Review** Can complete self-assessment and facilitates thorough activity session debriefs to develop progression.

BASIC LEADERSHIP & AFLOAT

BASIC LEADERSHIP AFLOAT AWARD

15 YEARS+ ENCLOSED SAFE WATERS

This level focuses on enabling participants to plan, coordinate and supervise groups within enclosed and sheltered environments, specific to their activity skill discipline.

Participants should continue enhancing their practical abilities while developing their Leadership Logbook by recording and reviewing activities; preparing for future leadership opportunities in more advanced settings.

THIS AWARD IS GOOD FOR

Ventures & Scouters starting their leadership journey after demonstrating good knowledge of their responsibilities, an ability to make good informed decisions afloat, good communication systems and able to maintain their Safety Afloat Toolbox processes.

ASSESSMENT

This Leadership level is awarded through a practical assessment by an Assessor. Shorebased knowledge may be evaluated either orally or written, and you will be asked to speak about your Leadership Logbook entries.





SAIL



POWER

BASIC AWARD COM	MPETENCIES
Sailing Adventure Skills Stage 5	
Rowing Adventure Skills Stage 6	
National Powerboat Certificate	
First-Aid Certificate	
Leadership Logbook (x4) Sessions	
Shorebased Knowledge	
Safety Afloat Toolbox	

ASSESSORS CHECKLIST

- 1. Environment: ability to assess weather conditions effectively.
- 2. Crew & Craft Preparedness: considers the capabilities & limitations.
- 3. Safety Planning: can develop a comprehensive Safety Afloat Toolbox.
- **4. Risk Management**: can identify potential hazards and implement control.
- **5. Session Planning**: prepares a well-structured session plan.
- Communication: Exhibits clear, effective communication and maintains control throughout the activity.
- $\textbf{7. Briefing and Debriefing: } can \ deliver \ clear \ briefings \ and \ debriefings.$
- 8. Equipment and Craft: equipment is all in safe, working order.
- **9. Leadership Development**: Logbook shows progressive development and reflected learnings.

INTERMEDIATE LEADERSHIP 🍇 🗚



INTERMEDIATE LEADERSHIP AFLOAT AWARD

16 YEARS+ RESTRICTED WATERS

This award is designed for responsible and capable Scouters and Ventures who have demonstrated a solid record of leadership experience. It equips participants with the skills and knowledge to effectively and safely supervise activities in Restricted Waters.

The Intermediate Leadership Award opens new opportunities for adventure and exploration afloat, enabling Scout Groups to expand their activity waters while ensuring safe and well-organised experiences.

THIS AWARD IS GOOD FOR

Scout Groups seeking more than a casual boating programme. It is particularly suited for scouts who have gained proficient personal activity skills and a growing confidence in leading activities afloat.

ASSESSMENT

This Leadership level is awarded through a practical assessment by an Assessor. Shorebased knowledge may be evaluated either orally or written, and you will be asked to speak about your Leadership Logbook entries.









POWER

INTERMEDIATE AWARD	COMPETENCIES
Sailing Adventure Skills Stage 6	
Rowing Adventure Skills Stage 7	
National Powerboat Certificate	
First-Aid Certificate	
Leadership Logbook (x12) Sessions	
Shorebased Knowledge	
Safety Afloat Toolbox	

ASSESSORS CHECKLIST

- **1. Environment**: ability to assess weather conditions effectively.
- 2. Crew & Craft Preparedness: considers the capabilities & limitations.
- **3. Safety Planning**: can develop a comprehensive Safety Afloat Toolbox.
- **4. Risk Management**: can identify potential hazards and implement control.
- **5. Session Planning**: prepares a well-structured session plan.
- Communication: Exhibits clear, effective communication and maintains control throughout the activity.
- 7. Briefing and Debriefing: can deliver clear briefings and debriefings.
- 8. Equipment and Craft: equipment is all in safe, working order.
- Leadership Development: Logbook shows progressive development and reflected learnings.

ADVANCED LEADERSHIP & AFLOAT

ADVANCED LEADERSHIP AFLOAT AWARD

17 YEARS+ DAY CRUISING WATERS

This award is designed for experienced Scouters and Ventures who have demonstrated advanced leadership skills. Recipients are proven in their ability to collaboratively develop comprehensive session plans, effectively identify and manage risks and safely supervise activities.

THIS AWARD IS GOOD FOR

Leading adventures and expeditions at sea or in demanding conditions, the Advanced Leadership Afloat Award is available to measured experience for those who can confidently navigate, expertly assess weather forecast models while also proficent in dynamic risk assessment in a variety of environments.

ASSESSMENT

This Leadership level is awarded through a practical assessment by **TWO**Assessors. Shorebased knowledge may be evaluated either orally or written, and you will be asked to speak about your Leadership Logbook entries.
Assessments will be conducted, when possible, in waters not considered you 'Home Water' and a Passage Plan will make up some of the pre-assessment material.







SAIL

ADVANCED AWARD C	OMPETENCIES
Sailing Adventure Skills Stage 7	
Rowing Adventure Skills Stage 8	
Advanced Powerboat Certificate	
First-Aid Certificate	
Leadership Logbook (x24) Sessions	
Shorebased Knowledge	
Safety Afloat Toolbox	

ASSESSORS CHECKLIST

control throughout the activity.

- 2. Crew & Craft Preparedness: considers the capabilities & limitations.
 3. Safety Planning: can develop a comprehensive Safety Afloat Toolbox.
 4. Risk Management: can identify potential hazards and implement control.
 5. Session Planning: prepares a well-structured session plan.
 6. Communication: Exhibits clear, effective communication and maintains
- **7. Briefing and Debriefing**: can deliver clear briefings and debriefings.
- 8. Equipment and Craft: equipment is all in safe, working order.

1. Environment: ability to assess weather conditions effectively.

9. Leadership Development: Logbook shows progressive development and reflected learnings.

COASTAL LEADERSHIP & AFLOAT

GOASTAL LEADERSHIP AFLOAT AWARD

17 YEARS+ COASTAL WATERS

The Coastal Leadership Afloat Award is a specialised certification for keelboat and cruiser activities in Coastal Waters. This award is distinct from other leadership levels, as it focuses solely on managing your keelboat or cruiser.

Holders of this award are not measured to manage small boats or fleets of boats on the water.

THIS AWARD IS GOOD FOR

Scouters leading overnight or extended Scouting expeditions afloat. Holders are responsible for the safety, navigation and management of their craft and its crew. This level is most suitable for those who have developed skills through the big boat schemes rather than dinghy. The previous levels are not pre-requisites.

ASSESSMENT

Coastal Leadership Afloat Awards are only issued alongside an external certificate. Suitable Scouters and Ventures can submit and apply for the award and their Group Leader should sign-off on their familiarity with their Safety Afloat Toolbox.



SAIL



POWER

COASTAL AWARD COMPETENCIES	
External Sail Certificate	
External Motor Certificate	
First-Aid Certificate	
Safety Afloat Toolbox	





EXTERNAL CERTIFICATES

- Irish Sailing Day Skipper
- Irish Sailing Yachtmaster
 Coastal/ Offshore/ Ocean
- RYA Day Skipper
- RYA Yachtmaster Coastal/ Offshore/ Ocean

Other certificates can email seascouting@scouts.ie

Shorebased-Only certs are not sufficient

LEADERSHIP & AFLOAT ASSESSOR

LEADERSHIP AFLOAT ASSESSOR

17 YEARS+ COACH & MENTOR GRADES

The Leadership Afloat Assessor is tasked with evaluating and awarding Leadership Afloat Awards. This role involves assessing candidates' practical skills and competencies on the water, ensuring Scout Groups operate safely, equipment is in good working order and providing guidance on effectively implementing Safety Afloat Tools.

THIS AWARD IS GOOD FOR

Experienced and motivated leaders who are committed to supporting, mentoring and developing others. Assessors play a key role in fostering a safe and structured approach to water-based activities.

The ability to mentor, coach and strive for partnership are key traits of the Assessor alongside a time commitment to maintain and manage standards with Assessors collaborations.

ASSESSMENT

Application, reference and interview is the access point for new Assessors. Before appointment, Assessors will attend a training session.







SAIL

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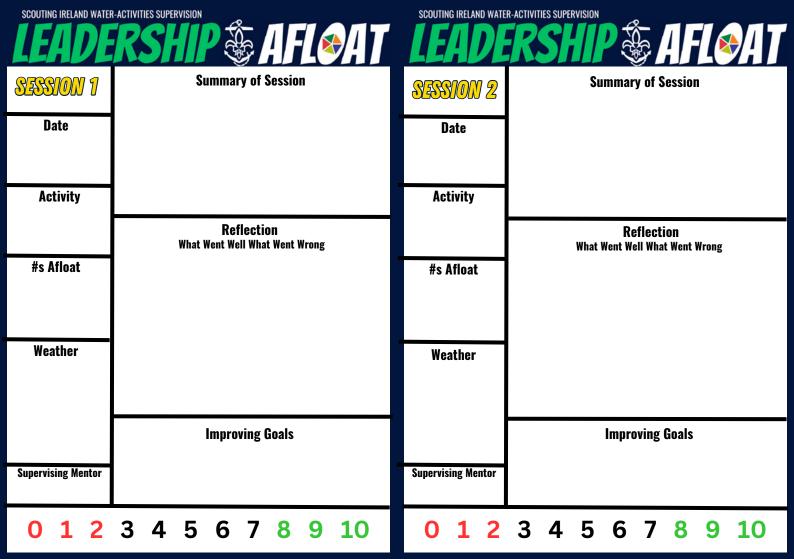
ASSESSOR AWARD CO	MPETENCIES
Sailing Adventure Skills Stage 7	
Rowing Adventure Skills Stage 8	
National Powerboat Instructor	
First-Aid Certificate	
Logbook (x12) Enclosed Safe Waters	
Logbook (x12) Restricted Waters	
Shorebased Knowledge	
Safety Afloat Toolbox	
Recommendation by Scout Group	

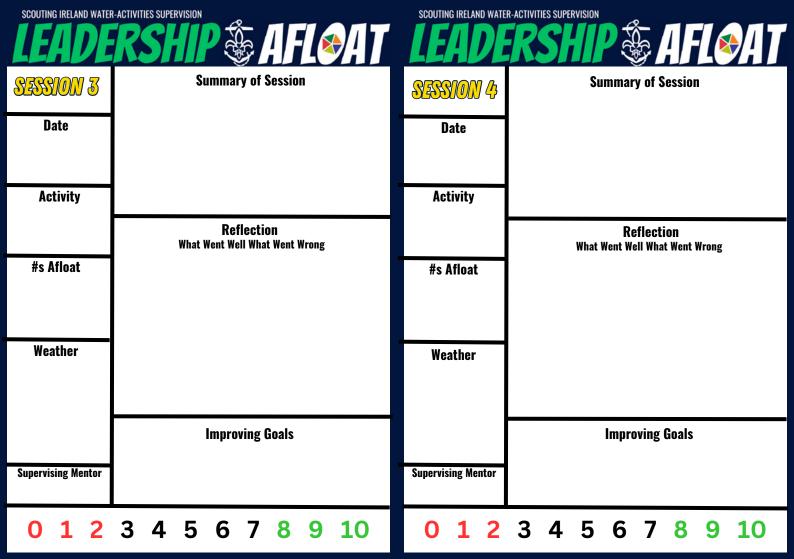


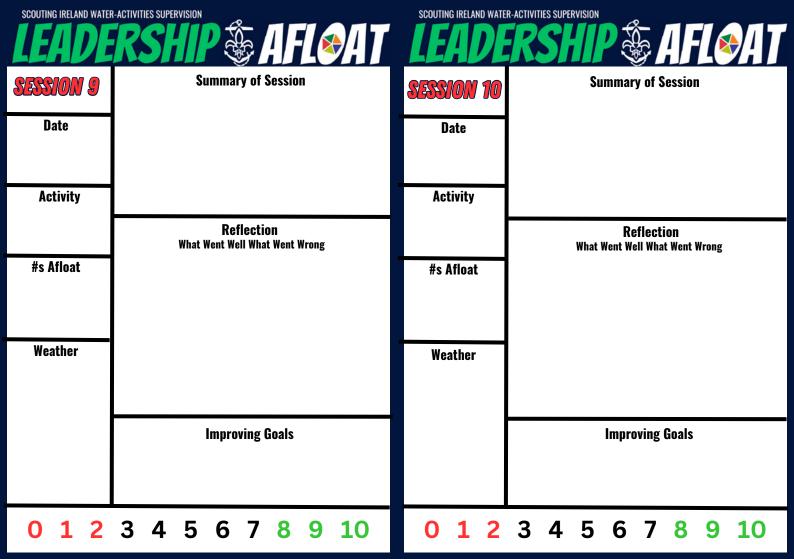
NGB INSTRUCTORS

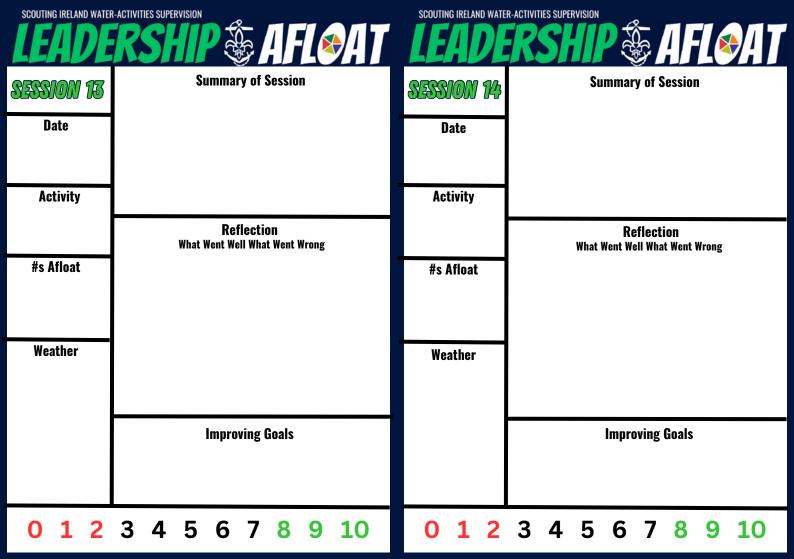
Current or expired activity instructors or coaches in sailing, rowing or power should consider getting their experience recognised.

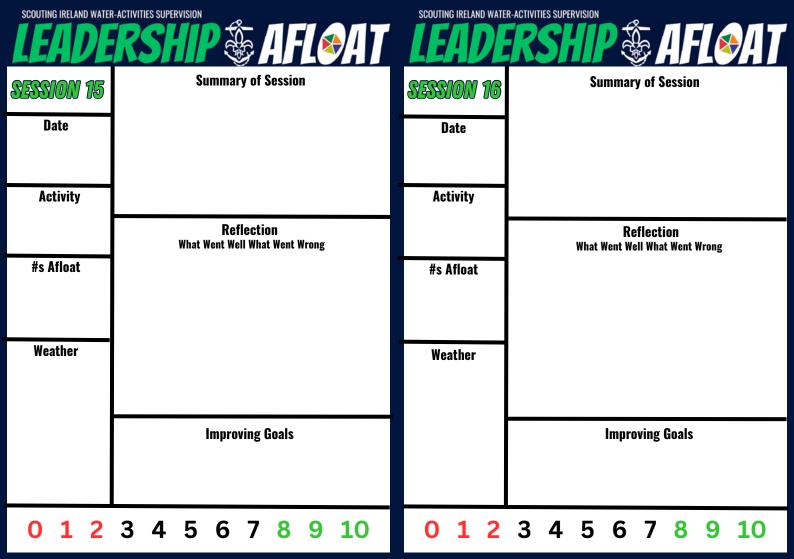
There are a number of access points seascouting@scouts.ie

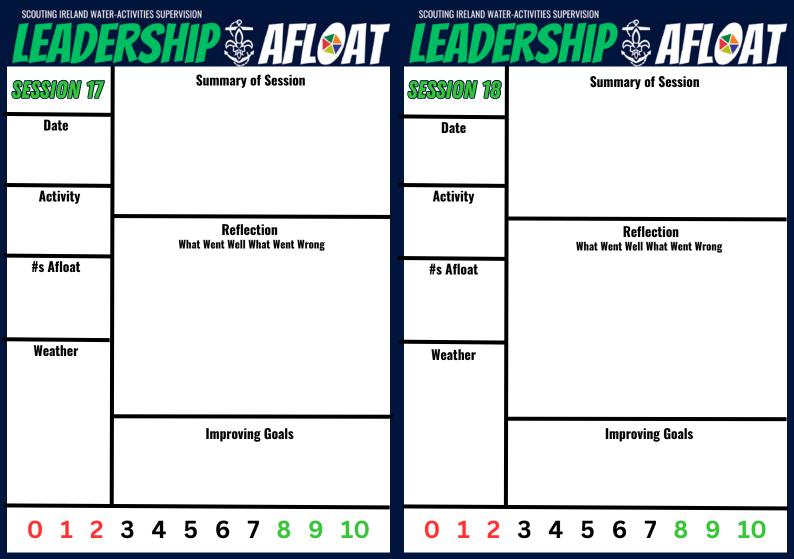


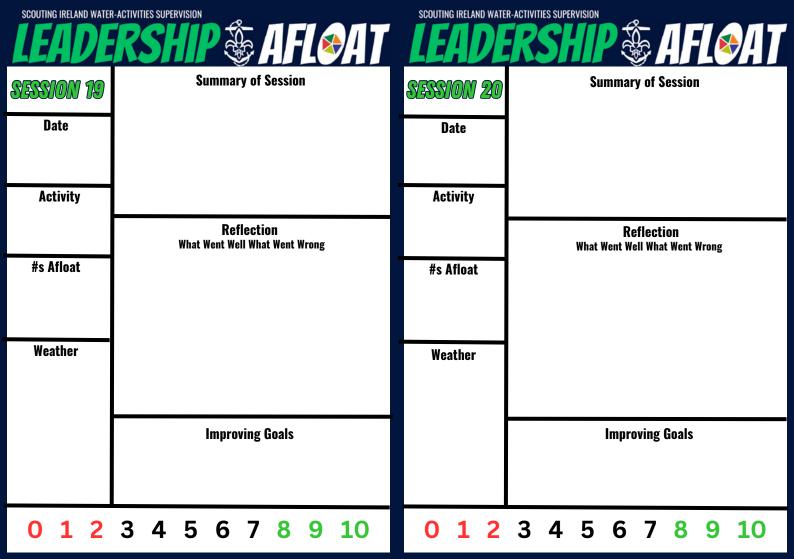


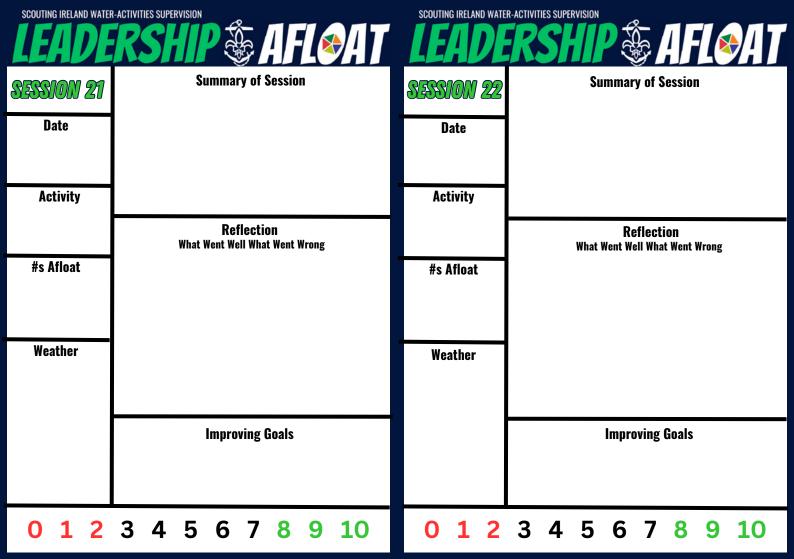


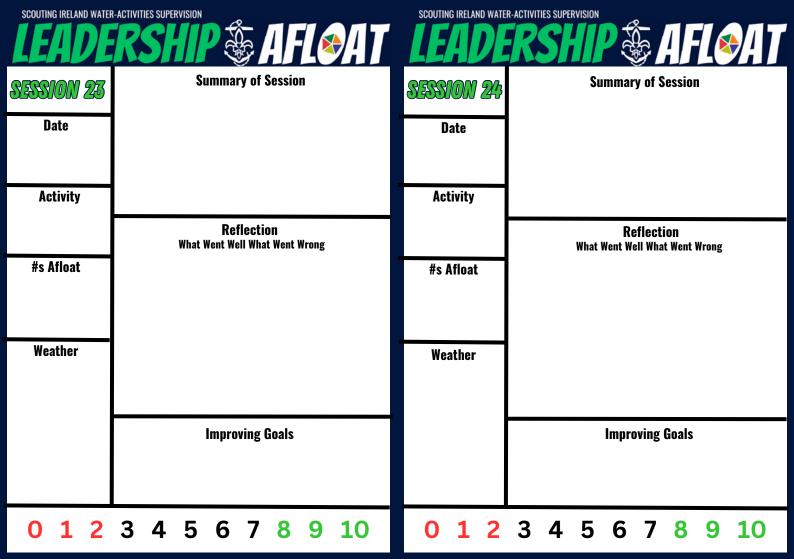


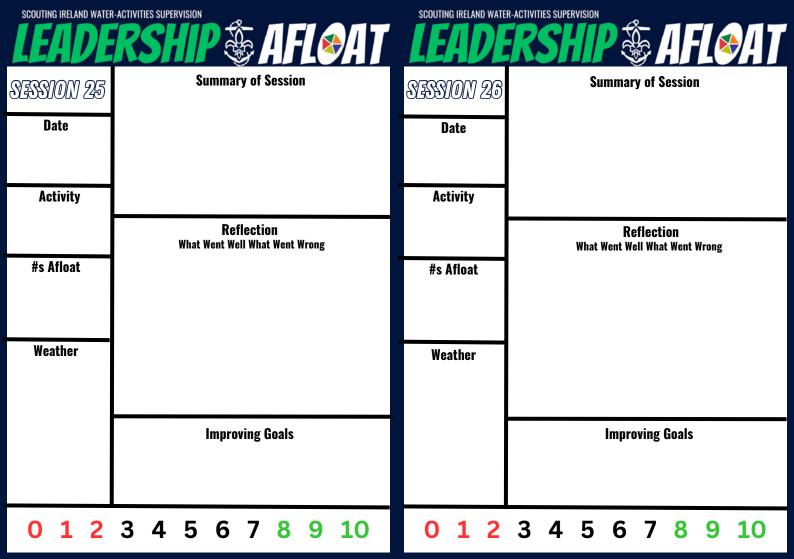


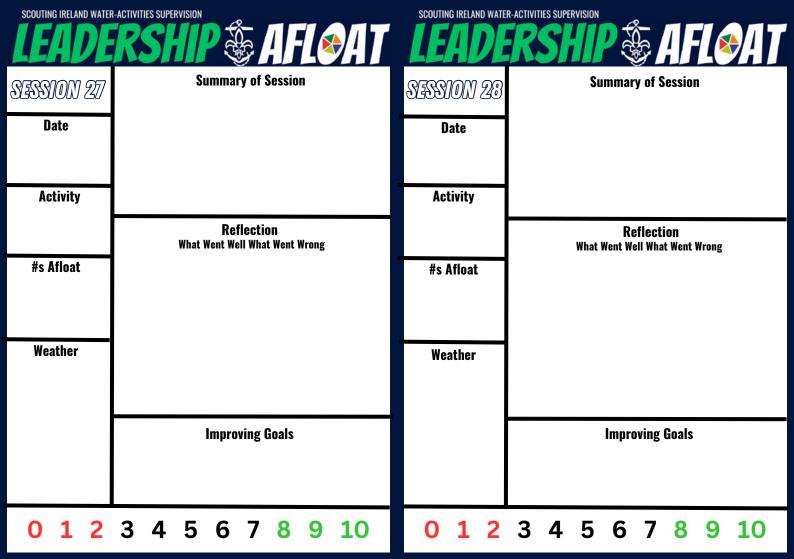


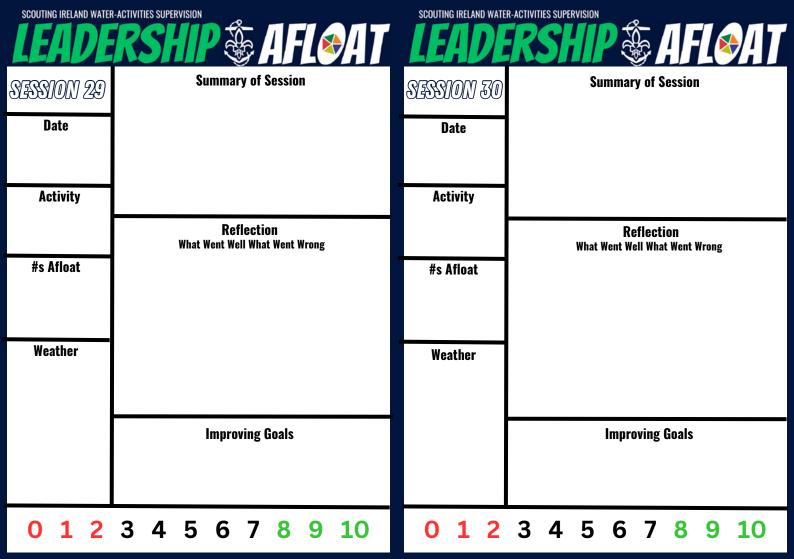


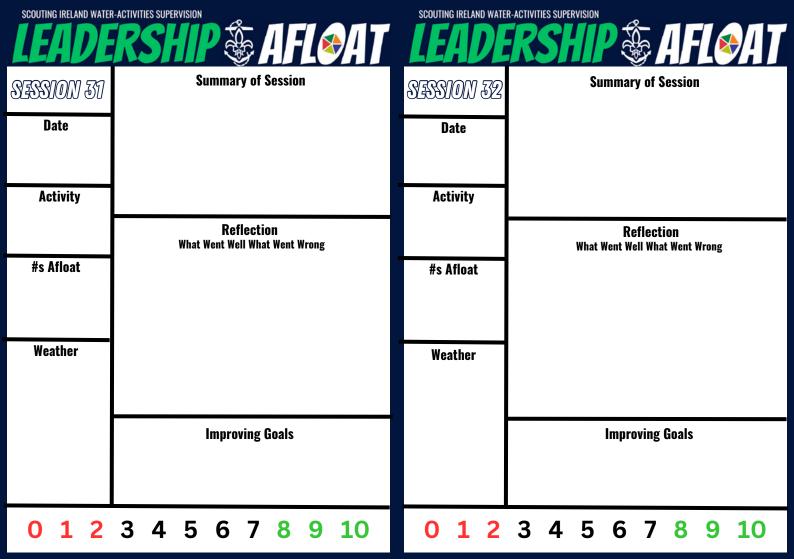


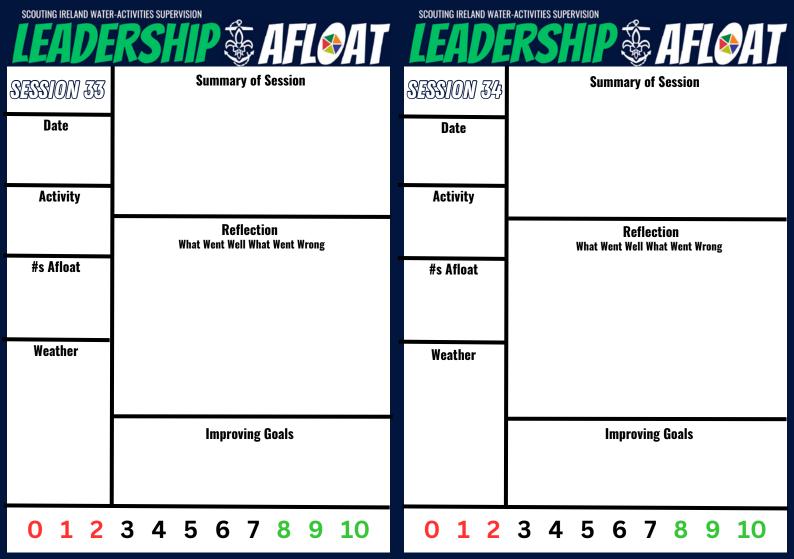


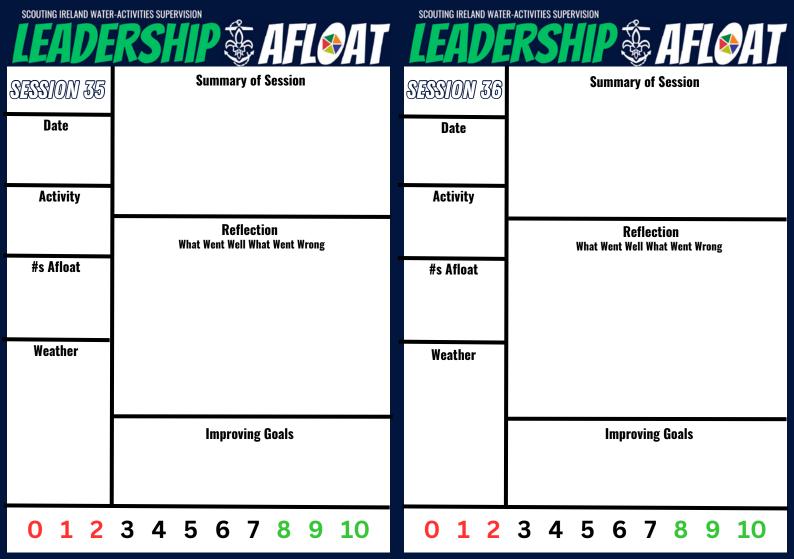












ADVENTURE SKILLS

SAILING



ROWING



POWERBOAT



BASIC

Safe Enclosed Waters

Stage 5

IS Basic Skills

Stage 6

National Powerboat Certificate

INTERMEDIATE

Restricted Waters

Stage 6

IS Improving Skills

Stage 7

National Powerboat Certificate

ADVANCED

Day Cruising Waters

Stage 7

IS Advanced Boat Handling Stage 8

Advanced Powerboat Certificate

ASSESSOR

Mentor & Coach Grades

Stage 7

Sailing Instructor Stage 8

Powerboat Instructor

COASTALCoastal Waters

Day Skipper Yachtmaster

Personal activity skill on its own is not sufficient to be responsible of others on the water.

'I can row between those buoys' is not a measurement for your values of safety, leadership and responsibility.

This guide might help you determine a suitable entry point for your leadership development

pathway based on your existing activity skill.

AWARDING ADVENTURE SKILLS

Competent Scouters can issue Stage 1-5.
Each Adventure Skills Team issues Stage 6-9.
Scouters can recommended a Stage 6-9 to
the relevant Adventure Skills Team.
A Stage 7-9 can issue a Stage 6.

Experience & external certificates can be recognised immediately by contacting the relevant Adventure Skills Team.

sailing@scouts.ie (Power & Sail) rowing@scouts.ie (Oars)



ASSESSMENT & TRAINING

INSIGNIA \$ VALIDATION

Leadership Afloat Awards are presented upon recommendation from your Assessor.

Assessors will then submit your information to the database and apply for your badge. Awards are only valid when on the database.

Badges are worn on the upper left chest of the Scouting uniform.

One badge per activity discipline should be worn with the higher level taking precedent.

Leadership Afloat Awards allow permission to supervise activities subject to an appropriate Safety Afloat Toolbox in situ and a valid first-aid certificate.

Awards are issued on a once-off basis and holders should take responsibility for keeping their skills and knowledge up-to-date on an ongoing basis. Where holders have been inactive for a period of time, they should undertake training to refresh their skills and be conscious of the competency afloat.

It is recommended Leadership Afloat Awards are updated or upskilled at least once every 5-years.

All valid Leadership Afloat Awards will be available online.

ASSESSMENT



Assessments will normally take place during structured assessment events. The candidate will show evidence of a session plan and coordinate a session afloat with an Assessor supporting.

The Assessor will be looking for good judgement and understanding of the Safety Afloat Tools to ensure the activity has been conducted responsibly.

Assessments can be arranged by individual Scouters, Scout Groups, including Scout Counties, activity teams etc. Interaction between different Groups and areas is to be encouraged.

The Assessor will require evidence of technical activity skill alongside the logbook requirements to meet the pre-requisites of the level before an assessment will take place. They will require evidence of the Safety Afloat Toolbox in situ and working at the location of the assessment in order to proceed.

Some Assessors will be able to facilitate Adventure Skills assessments as part of the event if required and if requested.

Plan, do, review is an essential component of developing your activities afloat so time should always be set aside for group debriefing or individual reflection.

The Group Leader may place limitations on a Leadership Afloat Award if they feel that activities are not fully aligning with the Safety Afloat guidance.

SeaScouting@Scouts.ie to seek an assessment and support.

FOUNDATION AWARD

The Foundation Award sets a solid foundation for your journey in leading water-based activities. Taking on a leadership role afloat is an amazing responsibility and all participants will be assessed to ensure they possess the necessary skills to lead safely and create opportunities for adventure and challenge for our young people.

THERE ARE TWO ELEMENTS OF THE FOUNDATION AWARD:

Safety Afloat Toolbox This is the Scout Groups collection of water safety guidance and procedures. Everyone leading activities on the water must be able to complete a risk assessment, be familiar with their local boating waters and have enough information to support good decisions and session planning.

How to: There are a number of resources and templates available to create your Safety Afloat Toolbox. As part of your training, schedule enough time to discuss risk and control with your peers. Understanding these tools and making it part of the normal will help embed a culture of safety and preparedness, ensuring all activities afloat are conducted responsibly and with confidence.

Shorebased Knowledge Knowing the basics of water safety, weather and seamanship is essential for anyone taking to the water,

2 particularly if you are in a supervisory role. This material covers all the core background theory required to influence good decision-making on the water.

How to: The eLearning Foundation Module can help you develop your shorebased skills. An oral or written shorebased paper is a common tool for assessment to ensure you meet the measure of background knowledge. Each Group will determine their own good practice of assessment.



ASSESSING

The Group Leader, or their deputised other, is responsible for assessing and awarding the Foundation Award using their preferred format. In doing so, they should evaluate not only the candidate's skills but also their character and motivations, ensuring they are responsible enough to lead members on the water, can conduct thorough risk assessments, uphold the Scout Groups Safety Afloat Toolbox and will serve as a great role model in delivering safe and fun activity.

FOUNDATION TRAINING PROGRAMME

The Shorebased Knowledge syllabus covers all the core background theory required to influence good decision-making on the water.

The material is also the baseline theory for each practical activity, so hang onto it as you develop your skills afloat!



Shorebased Knowledge

Scout Groups can design their own training format to support the Shorebased Knowledge skills. It might take 6-8 weeks to go from Zero to Competent.

A weekly-winter training programme works really well...

Shorebased Knowledge Training

Sunday Evenings (7-9pm)

- Week 1 Introduction + Clothing & Equipment
- Week 2 Buoyage & Steering Rules
- Week 3 Tide & Navigation
- Week 4 Ropework
- Week 5 Weather & Anchoring
- Week 6 Water Safety & Risk Assessments
- (19.00-19.10) Fluffy Welcome Time (19.10-20.00) Session #1
 - including an exercise
- (20.00-20.10) Tea & Coffee Break
- (10.10-21.00) Session #2 including an exercise



Nook 7 _ ...Skills Refresh

Week 8 - ...Activities Afloat Playbook

...Assessment

TOP-TIPS

- 1. Start in February: this can give you a solid 6-8 weeks before a natural break at Easter.
- Partnership; co-host sessions with another Group. Sharing resources, sharing knowledge, sharing speakers is the recipe for an engaged and attractive programme.
- eLearning: Scout Groups can make use of the eLearning Foundation Module. Users can be self-directed or Groups can work through the material together.

Safety Afloat Toolbox

Understanding & Assessing

Collaborate with Peers Work together and discuss understandings and purpose of SOPs, risk assessments and EAPs. Using templates, conduct a RA and draft an SOP.

Scenario Brainstorm Look at an activity you do;

brainstorm everything that could go wrong - can you implement a control?

Review Reports Analyse MCIB reports to learn from realworld examples and improve your understanding of safety practices, what can happen and how to prevent.

Practice Regularly Integrate SOPs, risk assessments, and EAPs into every activity to build confidence and familiarity.







Sample questions to design your own assessment method



SAFETY AFLOAT TOOLBOX

Technical activity skill alone is not sufficient for supervising safe activities afloat.

Leadership on the water grows from the ability to be organised, competent, experienced and safety conscious.

The Safety Afloat Toolbox elements below are a number of aids leaders should use to ensure their activities meet best practice and are conducted safely.

Standard Operating Procedures - a set of written instructions with step-by-step guidance of how a task should be completed safely.

Risk Assessment - a process to identify hazards, who may be harmed, the likelihood of the danger and what steps exist to mitigate this danger.

Emergency Action Plan - a response plan of how to react in an emergency. Usually in flowchart format that is accessible and on display.

Operating Areas - a map clearly defining activity areas including their specific hazards and emergency exits.

Equipment Log - a record of relevant equipment including annual inspection and a measure in-place to identify damaged or unsafe gear.

Accident Reporting - SI accident report form available alongside a process to highlight near-miss and minor incident for later review.

Activity Logbook - who/ where/ what is afloat + what are the conditions. A resource for Shore Contact + last line of defence before going afloat.

Briefing & Debriefing - clear communications for all crew with activity plan, boundaries, hazards and followed-through with activity review.

Session Plan - an outline of the activity with information, resources, considerations to reach the goals of the session.

Safety Afloat - the Scouting Ireland guidance afloat document detailing best practices and requirements for safe activity access.

ACTIVITIES AFLOAT PLAYBOOK

The Playbook is a practical resource designed to guide volunteers in leading and supervising activities safely and effectively. It includes top-tips and real-world insights on critical elements such as using SOPs and leading sessions afloat. This resource supports leaders in building confidence developing tools to deliver successful and fun activities afloat.

BEFORE

Put it on Paper

An activity logbook provides operational function but is an effective tool to create a positive culture of water safety.

Look Before You Leap

Play a little game with yourself; 'what is going to go wrong here'...
A conscious and constant risk assessment with a helicopter view will help mitigate a lot of issues.

Effective Briefing

A session overview, but also check individual understandings before launching!



DURING

Shouting Instructions?

This isn't as effective as it sounds! Get alongside for feedback or use your whistle signals.

Knife, Whistle, Watch!

A Batman utility belt isn't required but these tools can be huge on the water.

To Errr

The environment is unpredictable, so it's wise to exercise additional controls if you Errr:

Restrict the activity area, reduce sail area, take crew experience into account.

Once you're confident everyone is comfortable and conditions are manageable, proceed with Plan A.

Group Control = Shepherding

Shepherd Sheepdogs Sheep Which one are you?



AFTER

Swiss Cheese Model

Risk Management; A single layer of defence may have gaps (like the cheese) where hazards can pass through. By adding multiple layers of protection, the cheese holes are less likely to line up, creating a more robust barrier to stop a hazard from getting through...

Use this as a framework for safeguarding.

The W's

What Went Well What Went Wrong Constructive reflection on development for next time.

PLAYBOOK PLAYDAY

The Playbook Playday is a hands-on training session putting your soft skills into the direction of activity delivery. Focus on practicing briefing and debriefing skills, dynamic risk management and role-playing scenarios to build confidence and tips for what supervising activity afloat is really like.

Hosting a Playday to support Foundation training is a great opportunity to direct soft skills into activity delivery...

SAMPLE PLAYDAY CONTENT

Weather Awareness

how confident are you at predicting change.

Equipment & Facilities Walkthrough

understanding your kit, rigging masterclass, what to do when something breaks and identifying your Boating Waters.

Safety Afloat

practicing risk assessments, role-playing the EAP and refreshing MOB skills.

Session Scenarios

developing a session plan vs what happens in the real-world.







09.00 Icebreaker & Overview

09.15 Equipment & Walkthrough Inspecting PFDs Boat rigging & checklists

10.15 Risk and Weather Practical RA exercises Weather awareness workshop

11.00	Preparedness Afloat
	Launching exercise
	EAP role-play

13.30	Session Planning in Practice
	Templates & scenarios

Leading Afloat
Running a briefing
Communication and control
Peer feedback
Reflections & Developmen

17.00 Conclude
with your own Playbook and learnings

34

BRIEFING & DEBRIEFING

A clear and concise briefing promotes safety, teamwork, and confidence, setting the stage for a successful and well-organized activity.



The **DICE** model is a good framework.

DEFINE area

Choose an appropriate area based on the conditions and set clear boundaries.

IDENTIFY hazards

Within the operating area that should be communicated to Scouts for avoidance.

COMMUNICATIONS

Whistle signals, hand signals, VHF Channel. All should form part of your communications afloat plan.

EMERGENCY or Exit

Who will control the EAP, where are the quick exit routes, where is the finish point.

A debrief is a reflection process that reinforces successes and identifies areas for improvement. By documenting key takeaways and focusing on constructive feedback, debriefing can support development of planning, leadership and participant engagement.

The W's: What Went Well, What Went Wrong

- What went well today?
- What challenges did we face? How did we handle them?
- What could we have done better?
- Did everyone feel their roles were clear?
 How can we improve team coordination?
- Were there any safety concerns or near-misses?
 How can we address them in future activities?
- What lessons did we learn that we can apply next time?
- Did you feel prepared for the activity?
 What could improve our preparation process?
- How can we communicate more effectively during activities?
- What personal goals do you have for the next activity?
- How did this activity build on your skills or confidence?

A purposeful debrief is not just a review of what happened. Ensure action items are recorded for future reference.



ASSESSOR GUIDANCE

The role of the Assessor is to carry out evaluations of applicants' technical skills, experience, competence and character in safely supervising activity afloat.

Based on this, they pass a recommendation to the Sea Scouting Team, and they issue and record the Leadership Afloat Award.

It is at all times an individual's responsibility to operate within the limit of their skills and experience, to keep their skills up to date and to operate in line with the relevant safety guidelines. There is no replacement for good judgement.

The assessment is an opportunity for Scouts and Scouters to show the extent of their skills. It is not an opportunity to trick applicants. It is based on the relevant assessment checklist and will contain no surprises.

Assessors will be experienced and personable coach-focused volunteers, who are required to be supportive, constructive, will lead-by-example and act as a mentor.

Candidates should impress the necessary skill or experience to make the Assessor satisfied they are capable and responsible to take responsibility for craft and crew on the water.

If they have reached the necessary measure they should be awarded the relevant award. If they are off the mark, highlight why and suggest a pathway forward.

The Assessor may decide to defer an award pending completion of additional logbook sessions or may add conditions to an award to provide scope to develop a candidates leadership experience for development on the water.

Follow the guidance below and remember what you are assessing; can the candidate organise, supervise and maintain safe, fun activity on the water.

The FOUR key phases of an assessment;

1. Review and Discuss

The candidates experience, Leadership Logbook and expectations.

Assessors will need to see that a candidate is familiar with good practices and safety systems afloat.

It should be clear how much of a candidate's experience is as a participant and how much is as a leader or mentor.

2. Assessment of Shorebased Knowledge

This background knowledge can be measured in written or oral format.

3. Activity Afloat

The Assessor will be looking to see if the candidate:

- Has prepared fully for the session, include risk assessment, contingency planning, assessing the weather and preparation of equipment.
- Communicates clearly throughout.
- Demonstrates technical and leadership skills appropriate to the level.
- Makes sound decisions based on the available information.
- Understands the limits of their abilities.

4. End of Assessment Debrief

Discussion of the activity and pathway for the future.

Assessments should not take place without evidence of the Safety Afloat Toolbox is active on-site.



LOGBOOK REVIEW

The Leadership Logbook is a critical tool to document, review, and reflect on your activities, fostering a continuous learning process to improve leadership skills. It allows candidates to track their progression, acknowledge strengths, identify areas for improvement and document their learnings.

When reviewing the logbook, Assessors will focus on evidence of growth, consistency in applying learnings and the trainee's ability to critically assess their performance and steps taken to address those challenges to improve.

WHAT THE ASSESSOR MAY LOOK FOR:

- Evidence of progression in leadership skills and decision-making.
- Documented reflections and debriefs that show a clear understanding of what worked well and what didn't.
- · Acknowledgment of strengths and areas requiring development.
- Steps taken or planned to address challenges and enhance skills.
- Consistency in using the Safety Afloat Toolbox and applying protocols.
- Examples of effective communication and team management during activities.

Can you walk through an activity you felt went particularly well? What made it successful?

What challenges have you encountered during your activities? How did you handle them?

In your opinion, what areas do you think you could improve on?

Have you applied any new techniques or strategies based on your reflections?

Can you explain how you've ensured safety affoat during your activities?

How do you approach creating a session plan? How has this process evolved over time?

How do you ensure clear communication with your team before, during, and after activities?

What areas do you feel most confident in now, compared to when you started?

If you were to mentor someone starting their Leadership Logbook, what advice would you give them?

LEADERSHIP & AFLOAT

FOUNDATION LEADERSHIP AWARD

has completed the Shorebased Knowledge skills, is proficient with the Safety Afloat Toolbox and ready to host safe supervised sessions afloat

- F

GROUP LEADER/ ASSESSOR

DATE

LEADERSHIP & AFLOAT

BASIC LEADERSHIP AFLOAT AWARD

has been assessed to a level of competence to plan and safely supervise activity in Enclosed Safe Waters



SAIL ASSESSOR	DATE
OARS ASSESSOR	DATE
POWER ASSESSOR	DATE

LEADERSHIP & AFLOAT

INTERMEDIATE LEADERSHIP AFLOAT AWARD

has been assessed to a level of competence to plan and safely supervise activity in

Restricted Waters



SAIL ASSESSOR	DATE
OARS ASSESSOR	DATE
POWER ASSESSOR	DATE

LEADERSHIP & AFLOAT

ADVANCED LEADERSHIP AFLOAT AWARD

has been assessed to a level of competence to plan and safely supervise activity in

Day Cruising Waters



SAIL ASSESSOR 1	SAIL ASSESSOR 2	DATE
OARS ASSESSOR 1	OARS ASSESSOR 2	DATE
POWER ASSESSOR 1	POWER ASSESSOR 2	DATE

LEADERSHIP & AFLOAT

COASTAL LEADERSHIP AFLOAT AWARD

has been assessed to a level of competence to plan and safely take charge of a boat in Coastal Waters



SAIL ASSESSOR	DATE
POWER ASSESSOR	DATE

LEADERSHIP & AFLOAT

LEADERSHIP AFLOAT ASSESSOR

has been assessed to a level of competence and skill to be awarded the Assessor Award



AWARDED SAIL ASSESSOR	SEA SCOUTING TEAM
AWARDED POWER ASSESSOR	
	SEA SCOUTING TEAM
AWARDED OARS ASSESSOR	SEA SCOUTING TEAM

DATE	
DATE	
DATE	



